



## Pride Village Stall Application Form

Name of Business:	
Contact Name:	
Contact Email Address:	
Contact Telephone Number:	
Who does the invoice need to be addressed to?	
Type of stall? Business/Charity/Food	
How many people will be manning the stall ?	
If you are selling items at the event, please list every item? This will be to ensure we do not have to many businesses selling the same items to give everyone a fair opportunity.	
Do you need electric? If yes, please detail what this is required for:	<i><b>16 or 32 amp?</b> (Please note: a risk assessment and evidence that <b>all</b> equipment is PAT tested <b>will be required.</b>)</i>
Would you like to be included in the Parade? As a stall holder, you will receive a £50 discount off the price of Parade entry.	

### Pride Village Outdoor Stall Prices:

10ft by 10ft £130  
10ft by 20ft £230

If you are a food stall prices will be decided on the nature of the stall and discussed with the organising committee. If an additional size is required, please fill out this in the additional information box below and we will get back to you with a price.



#### Bank Details for sending money to Southampton Pride

- **Account Name:** Southampton Pride CIC
- **Account Number:** 00806935
- **Account Sort-Code:** 20-45-45

#### Important Information for all Applicants

- Full Copies of your Public liability & Employment liability certificates must be provided.
- Risk assessments are required if you are using any equipment
- PATT must be carried out on all electrical equipment and evidence must be provided for this.

#### A request from Southampton Pride:

As a community organisation, we are proud of our commitment to assist in efforts to protect the environment and aim to reduce the use the single use plastic at our event. We kindly request that, where possible, you refrain from using and/or giving out plastic carrier bags or plastic drinking straws at the event.

#### Market Hall Terms & Conditions

1. You will need to arrive at the Guildhall Square between 7:00am and 9:00am
2. You will need to enter from West Marlands Road. Please see Parking Information on our website.
3. All vehicles **must** be off site by **9:30am**
4. You must sign **in** and **out** with our volunteers who are running the Pride Village when you arrive and leave. Trading will begin at 11:00am finishing no earlier than 18:00pm however the event finishes at 22:00pm and you may continue trading if you are busy till this time.
5. All outside stall must be checked out and permission given to leave site due to the safety of carrying equipment out through crowded areas.
6. Under no circumstances must alcohol be brought into the site.
7. ID must be provided by the person responsible and running the stall on arrival.
8. All stalls must be left in clean and tidy manner to how they are found.
9. All applications will be assessed by the committee to ensure that there is not a clash in LGBT+ equality and diversity rights. We may require further information from you.
10. All paperwork and payments must be received by 31<sup>st</sup> July 2022.

This year we are not asking for a deposit however a breach in these terms and condition above will result in you not being invited to return to future events

Thank you for your continued support of Southampton Pride and feel free to email Mikey with any questions.

We look forward to seeing you soon!

Name

Sign

Date

All application forms must be returned by email to [mikey@southamptonpride.org](mailto:mikey@southamptonpride.org)